



Norman Pride Festival Vendor Rules and Regulations

Thank you for participating in the 2022 Norman Pride Festival! Please keep a copy of this document for your reference. Email any questions to pixie@normanOKpride.org.

- We ask that you submit payment at your earliest convenience. Payment for vendor space is due no later than April 7th, 2022. Your spot will be reserved when payment is received in full. Returned checks will incur a \$35 return check fee. (Sponsors may disregard this rule, as your payment is included with your sponsorship payment)
- Vendors must provide their own table, chairs, and tent. Norman Pride is a small nonprofit, and we unfortunately are unable to provide tents for vendors at this time.
- If booth requires electricity, vendors must provide their own generator.
- Check-in / set-up time on Saturday will be 9:30am - 11:30am.
- Clean-up for vendors will be 7:00pm. Please check with festival staff to arrange for your vehicle pick-up area.
- Tent anchors are required and must be provided by vendors. Non-damaging anchors such as sandbags or concrete blocks are recommended. No permanent fixtures or fixtures that require ground bolts.
- Norman Pride staff will not be available for loading in, setting up, or loading out vendor items. If you anticipate needing assistance, please email us with details so that we can assign a volunteer to assist.
- The festival will be held rain or shine. This is an outdoor event in Oklahoma with possible inclement weather and wind gusts. Please plan accordingly.
- The sale or promotion of any type of weapon or weapon-related item is strictly PROHIBITED. This includes any item, clothing, or printed material that might promote use or ownership of weapons or indicate the endorsement of guns or other weapons by our organization. Violation of this condition will result in immediate termination of vendor contract without refund.
- The following items are prohibited: bullhorns, megaphones, large flashing lights or strobes, speakers, sound amplification, or anything that will otherwise interfere with live performances.
- Norman Pride is not responsible for loss, theft, damage, or injuries.
- In the event of cancellation or rescheduling of the festival due to COVID-19, all vendors will have the option to receive a full refund of their registration fee, place a hold on the fee for the rescheduled festival date, or release the fee to Norman Pride as a tax deductible donation to our general fund.